



State Electoral Office
of Estonia

Trainings in European Parliament elections

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Who we train

- Helpline workers (two levels)
 - First level- Emergency Response Centre 1247
 - Expert level - Information System Authority, population register workers volunteers from Chancellery of Riigikogu
- Legal secretaries of local governments
- Embassy workers
- Polling station staff



Polling station staff

- Guidelines (Yellow handbook)
- MS Teams training for 2,5 hours
 - Theory 2 h
 - 30 min information system training
- Training webpage koolitus.valimised.ee (Moodle)
 - Information from handbook
 - Tests
 - Additional videos (police, accessibility topics and recordings from MS Teams trainings)
 - Figma for information system use
 - Cyberhygiene training and test



Embassy workers

- Guidelines from Ministry of Foreign Affairs
- MS Teams training for 1,5 hours
 - Theory 1 h
 - 30 min information system training
- Training webpage koolitus.valimised.ee (Moodle)
 - Information from guidelines
 - Test
 - Additional videos (recordings from MS Teams trainings)
 - Figma for information system use



Legal secretaries of local governments

- Two meetings about processes and their responsibilities (1,5 h with recording in MS Teams - also showing information system)
- One additional meeting for new legal secretaries (1 h in MS Teams)



Information System Authority, population register workers, volunteers from Chancellery of Riigikogu

- Expert level – 1 h training in MS Teams (with recording)
- Information System Authority is responsible for Information system calls and answers to voters who call or write regarding i-voting technical and identification issues
- population register is responsible for voters list and how have to be in the list
- volunteers from Chancellery of Riigikogu are responsible for answering questions about how elections are conducted



First level – Official State helpline **1247**

- Volunteers in Emergency Response Centre
- 1 h training in MS Teams
- Answers and questions



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Thank You!

<https://koolitus.valimised.ee/>